

## OFFICE OF THE BOARD OF SELECTMEN



TOWN OF ARLINGTON MASSACHUSETTS 02476-4908

### **BLOCK PARTY INSTRUCTIONS**

Block Parties may be permitted provided that:

1. Request/submit three weeks minimum prior to block party at the Selectmen's Office.
2. It is a neighborhood event or activity for the residents of the neighborhood.
3. 100% of the abutting residents of the street or area have been notified, and none objected. Notification must be a good-faith attempt to obtain consent; at a minimum, notification must include a door-knock and written letter.
4. 80% of the abutting residents of the street or area affirm positively their support for the holding of the event for the requested time, date, and rain date.
5. The street involved is a secondary road and, in the opinion of the Board, the use of the public way involved will not adversely affect traffic flow or public safety in the adjacent street.
6. The public convenience will not be adversely affected.
7. Live entertainment or musical groups will not participate in the event without specific permission of the Board of Selectmen.
8. Music is to be regulated so as not to be offensive outside the immediate area.
9. Barriers restricting traffic from the block area will be provided by the citizens and will be so constructed and placed that they are easily removed in case of emergency. Such barriers should be properly lighted if used at night.
10. A time limit should be clearly stated in the permit with the provision that such block party will terminate immediately on the orders of the senior officer on duty of either the Police or Fire Services if determined that public safety could be affected. The block party must end by 9:00 p.m.

11. Citizens involved would be responsible for clearing the public way and sidewalks of all debris, taking down all signs/notices etc.

# Block Party Organizer Form

To the Board of Selectmen:

I, the undersigned organizer, request permission to close the street or portion of

on \_\_\_\_\_, rain date \_\_\_\_\_.

The time of the block party will be \_\_\_\_\_,  
allow for party setup and clean up time. The block party must end by 9:00 p.m

I affirm that I, or other members of my group, have made a good faith attempt to contact 100% of the abutting residents of the street or area, and that none of them objected. I affirm that 80% of abutters have provided supporting signatures to the application.

Name

Address

Contact Information:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone No: \_\_\_\_\_

Email: \_\_\_\_\_

Date:

To the Board of Selectmen:

We, the undersigned residents request permission to close the street or portion of

on \_\_\_\_\_, rain date \_\_\_\_\_.

The time of the block party will be \_\_\_\_\_,  
allow for party setup and clean up time. The block party must end by 9:00 p.m.

**ABUTTER SIGNATURES:**

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